START PLANNING TODAY!

APPLYING TO A BUSINESS MAJOR IS COMPETITIVE AND A TIME-DEPENDENT PROCESS. MOST STUDENTS ARE ELIGIBLE TO APPLY BY THEIR FOURTH TERM OF COLLEGE, BUT **PLANNING STARTS EARLY!**

Know Your Academics

60% of application review is based on academics.

Ensure you have a **balanced schedule** each semester, which is typically two critical courses, plus gen-eds and electives. Electives should keep you on track with a **parallel plan**, which is an alternate major should you not gain admission to the Business major you are seeking.

Speak with an advisor and/or utilize School of Business Virtual Drop-In Hours as you have questions. Remember to be **intentional** and plug into opportunities related to both your **academic** and **professional goals.**

Get Involved

40% of application review is based on experience (as demonstrated through a résumé and an essay response).

Joining a **student org**, earning **certifications**, securing an **internship**, and/or **working part-time** are excellent ways to gain experience.

Students should have a strong **1-page résumé**, (with no high school experience listed, only experiences after graduating high school). Your actions should show intentionality and alignment towards the major you're applying into, and your résumé should highlight the learning you have experienced after completing high school.

Your **essay response** will allow you to draw from these experiences. Be sure to answer the prompt completely, and stay below the character limit. Have people who know you well proof read it and give you feedback.

Rely on the Websites

Explore **School of Business websites** throughout your journey at UConn. The **admissions** page contains a lot of useful information, such as a required **eligibility** criteria, a **timeline** of when the application opens/closes, statistics, **experiential opportunities**, majors and minor offerings, information sessions and workshops, and so much more. Use these websites to identify, and successfully work towards achieving, your professional and academic goals.

Applications from eligible students are only accepted during the first two weeks of Fall and Spring semesters. No late applications are permitted. If admitted, students will begin in their new major the following semester.

Utilize Campus Resources

The **Business Career Development Office** can provide feedback on your résumé. They can also assist you to identify career opportunities within the field of interest.

The Writing Center can provide feedback on the essay, as well as your personal network of supporters and advocates.

Subscribe to **LAUNCH publications**. These emails are excellent resources to see how and where you can start plugging in strategically and intentionally.

Schedule a **Let's Get Connected** meeting with a School of Business **Student Experience Specialist** to explore experiential opportunities at UConn.

Have questions about this process? Speak with a business advisor during virtual drop-in advising hours.

UCONN
SCHOOL OF BUSINESS

INTERNAL ADMISSIONS
for Current UConn Majors

Applications for all majors in the School of Business are accepted during the **first two weeks of every Fall and Spring term** from eligible applicants, to be admitted in that following term. Application review is **holistic** in nature with academic and experiential components. Decisions are communicated before registration.

Plan to apply for your new major through the <u>School of Business's Internal Admissions process.</u> Students are usually prepared and eligible to apply by the beginning of their 4th term, and start their new major (if admitted) in their 5th term. *Students admitted to a new Business major should plan to take four terms (after the term of admission, not including summer/winter) to complete their Business degree (possibly three terms, with good planning, but no less).*

Self Check Eligibility Requirements:

☐ **Completion of 40 credits** (must be on UConn transcript)

☐ **Completion of credits in residence requirement**
New Transfers, Enrolled in 12 credits at time of application
First-Year, Completed 24 credits after entering UConn

☐ **Completion of, or current enrollment in, the eight critical courses** (cannot be placed on Pass/Fail):

☐ **ACCT 2001**	☐ **ENGL 1007, 1010, or 1011**
☐ **COMM 1000 or 1100**	☐ **MATH 1070Q**
☐ **ECON 1201 (or ARE 1150)**	☐ **MATH 1071Q (or 1131Q)**
☐ **ECON 1202**	☐ **STAT 1000Q or 1100Q**

☐ Must have a **minimum 3.000 cumulative GPA** at the time of application.

☐ Must be able to mathematically reach a **minimum 3.0 cumulative GPA** at the end of the term in which you apply

☐ Must have a **minimum 2.000 Business cumulative GPA** (which includes all School of Business courses number at 3000 level or higher, plus ACCT 2001 & ACCT/BADM 2101)

☐ Must be an **active, undergraduate degree-seeking student at UConn** the semester you apply

It is important to select a **parallel plan** (an alternate major) in case you are not selected for admission to the School of Business. The strongest applicants to Business are often students who are pursuing a non-Business major while they are applying, taking more advanced coursework, and have a well thought out vision for their career goals and aspirations demonstrated through strategic and relevant engagement.

Students are ultimately responsible for ensuring all degree requirements are met.

- Refer to the Undergraduate Catalog for course descriptions and details regarding all requirements, including alternate MATH and ECON selections. (catalog.uconn.edu).
- Refer to the School of Business website for recommendations, FAQs, and other helpful information. (undergrad.business.uconn.edu/academics/gen-eds)
- All students should regularly run their Standard Advisement Report in StudentAdmin to monitor progress towards degree requirements and ensure CA requirements are met. Graduating students are encouraged to submit their final plan of study through StudentAdmin once they have completed registration for their final term, or at the latest, within the first two weeks of their final term, to allow for time to make adjustments to their schedules if necessary. (kb.uconn.edu/space/SAS)

SAMPLE SEQUENCE FOR FIRST TWO YEARS

For students interested in Business, you can use this altered plan-of-study as a guide in collaboration with your Academic Advisor. Be mindful of all eligibility requirements.

First Semester	Second Semester	Third Semester	Fourth Semester
A "Q" Critical (MATH or STAT)	A "Q" Critical (MATH or STAT)	MATH or STAT or ACCT 2001	ACCT 2001 or other Business
Another Critical (ENGL/ECON)	Another Critical (ENGL/ECON)	Remaining Critical	Remaining Critical or Gen-Ed
Gen-Ed	Gen-Ed	Gen-Ed	Gen-Ed
Language/Parallel Plan	Gen-Ed/Parallel Plan	Language/Parallel Plan	Gen-Ed/Parallel Plan
UNIV 1800/1810/1784 (1 credit)	Language/Parallel Plan	ACCT 3005ˆ (Fall only, need p#)	Language/Parallel Plan

Required Elective Courses: A degree in business requires a minimum of 120 credits. At least 60 of the 120 credits must be from non-business subjects. Choose elective courses that will keep you on track for a parallel plan. ˆACCT 3005 is required for all Accounting majors and is offered in Fall terms only at the Storrs campus; eligible students seeking to apply into the Accounting major can request a permission number to enroll via the request form (permreq.business.uconn.edu).
Scholastic Standing Requirement: All students in the School of Business are held to Scholastic Standing Requirements as written in the Undergraduate Catalog, which outlines cumulative, term, and Business GPA requirements, and requires all critical courses to be complete by the end of the student's fourth term. Students who apply to Business and are conditionally accepted also have Scholastic Standing Requirements to meet in the term of application (catalog.uconn.edu/undergraduate/business).

YOUR PLAN FOR FIRST TWO YEARS, INCLUDING ALL CRITICALS, MOST GEN-EDS, & SOME ELECTIVES

First Semester	Second Semester	Third Semester	Fourth Semester
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Business Critical Required Courses

Completed or in progress by application:

- _____ ACCT 2001
- _____ COMM 1000^{CA2} or 1100
- _____ ECON 1201 or ARE 1150*
- _____ ECON 1202
- _____ ENGL 1007, 1010, or 1011
- _____ MATH 1070Q
- _____ MATH 1071Q or 1131Q
- _____ STAT 1000Q, 1100Q, or 91100

*Business faculty recommend ECON 1201, not ARE 1150

Use the boxes below, and the Academic Requirements Report in StudentAdmin, to confirm all University requirements are met.

ELECTIVE REQUIREMENT: elective credits (courses not listed on this plan of study) are required to meet the minimum 60 non-Business credits and the minimum 120 credits total.

NOTE ADDITIONAL NON-BUSINESS CREDITS REQUIRED to get to 60 non-Business credits (credits on this page, with the exception of ACCT 2001, count as non-Business credit):	credits
NOTE ADDITIONAL CREDITS (Business or non-Business credits) REQUIRED to get to 120 total credits.	credits

PARALLEL PLAN: Electives should be completed to continue to make progress towards a non-Business major; if admitted to Business, those electives count towards the required 120 credits

Business Second Language Requirement (by graduation)

Begin as early as possible if not completed in high school
- _____ third year level course in high school OR completed through Intermediate Level II in a single foreign language

Business and University General Education Required Courses (by graduation)

CA1: Business Arts and Humanities
- _____ HIST 1201, 1400, 1501/W, 1502/W, 1600/W (LLAS 1190/W), 1800, 3705; or ECON 2102/W

CA1: Business Philosophy
- _____ PHIL 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1109, or 1175

CA3: Business Psychology
- _____ PSYC 1100

CA4: Business International
- _____ ANTH 1000/W^{CA2}; ANTH/HRTS 3153W; CLCS 2201; GEOG 1700^{CA2}, 2000^{CA2}; HRTS 1007^{CA2}; NRE 2600E; PHIL 1106; POLS 1202^{CA2}, 1207^{CA2}; or WGSS 2124^{CA2}

CA4: Business Diversity
- _____ Any additional Content Area 4 course

University General Education Required Courses (by graduation)

Environmental Literacy
- _____ One "E" environmental literacy course, noted with an "E" at the end of the number

CA3-LAB: Laboratory Science – Content Area 3-LAB
- _____ One lab course from the list in the catalog: catalog.uconn.edu/general-education

Writing Competency
- _____ One "W" writing-intensive course, in addition to ENGL and "W" course in the major

CA2: Social Science – Content Area 2, in addition to ECON
- _____ Take additional CA2 if not already complete (courses with ^{CA2} note a CA2 gen-ed)